

## NEES Consortium, Inc.

Teleconference Meeting of the Board of Directors  
Held on May 4, 2006, 8:30 – 10:00 AM PDT

### MEETING SUMMARY (Approved 6/23/06) Prepared by Sara Moody, Reviewed by Cliff Roblee



Notice of initial meeting date provided via 5/2/2006 e-mail.

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#### NEESinc Board of Directors Present:

Ian Buckle  
Craig Comartin  
Helmut Krawinkler  
Bruce Kutter  
Roberto Leon

Andrei Reinhorn  
Chris Rojahn  
Billie Spencer  
John Wallace

#### NEESinc Staff:

Cliff Roblee, Executive Director (ED)  
Sara Moody, Executive Administrator

#### 1. Board Elected Director Vacancy

**Buckle**

- The purpose of this conference call is there is a need for the Board to elect a replacement for the Board Elected position, which is currently filled by Carl Stepp, who does not wish to stand again.
- President Buckle began the meeting at 8:40 a.m. announcing that Roberto Leon was to take office as President after the end of the next Board of Directors Meeting, which is taking place after the NEES 4<sup>th</sup> Annual Meeting. Three of the four replacements for retiring Directors have been elected. Ahmed Elgamal, UC San Diego, will be replacing Ian Buckle as the Equipment Site Director; Sarah Billington, Stanford, will replace Sharon Wood as an Individual Director; Julio Ramirez, Perdue, will replace Helmut Krawinkler as an Institutional Director; and Kenneth Stokoe was re-elected as an Equipment Site Director. There is currently a vacancy for the Board-Elected Director position, where Carl Stepp currently stands.
- Buckle asked the Directors to identify a slate of candidates today, and then an election would be held if there is more than one candidate. Board members were asked to add to the composition for reasons of expertise, geographical distribution, and institutional background based on what the Board needs to complete its work. Buckle opened the floor for discussion.
- Desired background was discussed with 'IT expert' and 'engineering practitioner' receiving primary consideration. Ultimately, it was decided that the Board needed additional IT expertise, particularly from an NSF cyberinfrastructure program perspective. Board members discussed potential candidates, and were asked to submit bio's to NEESinc for distribution to the Board.
- The Board will reconvene on May 12<sup>th</sup> to vote on a final slate from the list of potential candidates.

**MOTION:** The background for this Board-elected position should come from IT with an understanding of NSF cyberinfrastructure program objectives.

<<APPROVED – 8 Yes – 1 No>>

#### **ACTION ITEM:**

- Sara Moody to send a notice for another conference call meeting to take place on May 12, 2006 at 12:00 p.m. PDT.
- Sara Moody to distribute bio's for potential candidates identified during the discussion.

## **Vice-President Term Expires in June, 2006**

**Buckle**

- Buckle announced that, due to an oversight by the ED and the President, the term of the Vice-President was only recently recognized to expire at the end of the next Board of Directors meeting. Buckle outlined options to be to: 1) use the current 3-month duration NONC process which cannot be completed prior to the June Board meeting, or 2) implement an expedited process with fewer procedural constraints.
- Buckle suggested one way to proceed would be to extend the term of the current Vice President for one quarter until the August Board meeting, thus providing time to complete full NONC process. This strategy would allow for full Board discussion of procedural issues related to the NONC process during the June, 2006 Board meeting. This option was widely supported.

**MOTION:** The current term of the Vice-President should be extended to August 26<sup>th</sup>.

<<APPROVED – unanimous voice vote>>

- Buckle adjourned the meeting at 9:55 a.m. PDT.