

**Education, Outreach and Training Committee (EOTC)  
 Teleconference Minutes  
 January 23, 2007  
 2:30 p.m. Pacific Standard Time (PST)**

Leigh <b>Abts</b>	JHU	N
Thalia <b>Anagnos</b>	SJSU	Y
Mark <b>Benthien</b>	SCEC	N
Helen <b>Boussalis</b>	Cal State LA	N
Stephanie <b>Couch</b>	CENIC	Y
Jim <b>Dorward</b>	Utah/CBEC	Y
Shirley <b>Dyke</b>	Wash. U.	Y
Andre <b>Filiatrault</b>	UB/MCEER	N
Judy <b>Liu</b>	Purdue	Y
Alicia <b>Lyman-Holt</b>	Oregon State	Y
Pedro <b>Silva</b>	G.Wash.U	Y
John <b>Van de Lindt (Chair)</b>	Col. State	Y
Sara <b>Wadia-Fascetti</b>	NEU	Y
John <b>Whitmer</b> , <i>ex officio</i>	NEESinc	Y
Melanie <b>Brown</b> , <i>ex officio</i>	NEESinc	Y
Joe <b>Cribari</b> , <i>ex officio</i>	NEESit	Y
Tess <b>Lacuesta</b> , <i>ex officio</i>	NEESit	Y

**I. New EOTC Members**

John Van de Lindt introduced and welcomed new EOTC members Alicia Lyman-Holt, EOT Coordinator from NEES@Oregon State, Professor Pedro Silva, Associate Professor of Civil and Environmental Engineering at George Washington University, and Sara Wadia-Fascetti, Associate Professor & Acting Associate Vice Provost at Northeastern University.

**II. FY 2007 Equipment Sites' (ES) Annual Work Plan (AWP) Summary**

The Site Operations Committee (SOC) will make recommendations to the Board of Directors to approve Equipment Site Annual Workplans at the February meeting. Several members of the EOTC assisted the SOC in this year's review of EOT activities. NEES' NSF Program Director Joy Pauschke also provided feedback. She said that EOT activities needed to be better defined and coordinated with the EOT Strategic Plan, NEESinc and the NEES network. The AWP's were revised to add fields to the EOT

sections including deliverables and outcomes and a checklist of the strategic goals as defined by the EOT Strategic Plan.

Internal review of ES EOT activities included assignment of a green, yellow or red code. A green code indicated that the activity was recommended with no changes, a yellow called for small modifications, a red code meant that the activity needed review at a deeper level by the SOC. EOT Manager John Whitmer contacted sites with projects that needed only small changes. All except 3 activities at 2 sites were approved for recommendation by the SOC for Board approval.

There has been marked network-wide progress between the first and second workplans. There was a dramatic improvement in the information presented on the AWP and in commitments to share EOT materials with other ES through the NEEScentral database.

The SOC would like continued oversight from the EOTC. EOTC members who participated this year were thanked for their contributions. They noted that more lead time for future reviews would be helpful. They would have liked review from the full EOTC if time allowed.

### **III. FY 2008 Equipment Site EOT AWP Submissions and Review**

Review of 2008 AWP will begin in March 2007. NEESinc will perform the *initial review*. If NEESinc encounters activities that will not be recommended for approval, it will convene a sub-group ad hoc working group of the EOTC including John Van de Lindt, Judy Liu and Pedro Silva. (Pedro Silva was nominated by John Van de Lindt.) The *second review* would include a larger working group of the EOTC. It was noted that good examples of deliverables and outcomes will be shared with ES through the EOT Forum members to assist them in providing more detail in these areas of the AWP. At the next EOTC meeting the sub-group to provide *final review* of the 2008 AWP will be selected.

### **IV. EOT Proposal Writing Workshop at Fifth NEES Annual Meeting (5AM)**

A proposal writing workshop is planned for the 5AM as a break-out session. Presenters will include Shirley Dyke, Joy Pauschke, John Whitmer and Stephanie Couch. John Van de Lindt noted that 50 abstracts have been received to date for the 5AM.

## **V. Assessment Working Group**

An assessment working group has been formed to build a toolkit for assessment tools to be used for EOT activities. Jim Dorward and John Whitmer are coordinating the framework and general ideas to create tools to assess useful large scale activities for ES and NEES Researchers (NEESRs). The group includes members of the EOT Forum and the EOTC.

## **VI. eBrownbag Webinar**

NEESinc, in partnership with EERI, will broadcast WebEx Webinar presentations featuring practitioners and researchers presenting in a 90 minute program. A goal is to show how practice informs research, presenting it to the broader community. Graduate students, researchers and practitioners are the target audiences. These interactive forums will begin in April. If successful, they will be held quarterly.

## **VII. Other Working Groups**

Other working groups to be formed include: Coordinated Activities, Practitioners Involvement, and Public Policy. These groups will be formed at the next meeting so that they can be well underway in March. At the EOTC all-day meeting at the Annual Meeting in June working group members can present their findings to the full committee.

### **Action items:**

- Schedule the next EOTC meeting to be held in approximately one month.